



**Siksika Family Services Corporation**  
**SIKSIKA CHILDREN'S SERVICES**  
**Temporary Assessment Caseworker**  
**ON-RESERVE**

Permanent Full-time  
September 2025



**Closing Date: OPEN until suitable candidate is selected**

**GENERAL STATEMENT OF POSITION:**

The Caseworker – Temporary Assessment position has a combination of duties related to 'Temporary Assessment' cases under Supervision Order or Temporary Guardianship Order. The Caseworker responsible for determining on-going safety of children; ensuring services are provided to children and families, establishing relationships with community partners, and court work. Generally performs temporary assessment services according to the Child, Youth and Family Enhancement Act (CYFEA) of Alberta. The Caseworker – Temporary Assessment collaborates with service providers, family, and child(ren) in need as well as other significant persons involved. Further develop on-going case plans and providing services to children and families while integrating strength-based approach to practice.

The Caseworker – Temporary Assessment is responsible for the implementation and delivery of the Siksika Children's Services Program in accordance to Siksika culture and traditions incorporated by the agency.

**Duties & Responsibilities:**

- Consults with Child Protection Team Lead on all activities, duties, and responsibilities.
- Works collaboratively regarding case transfer process from Family Enhancement/Custody Agreements Caseworker and Intakes/Investigations Unit; and case transfer process to On-going Assessment Unit.
- All contact, activities, progress and relevant information on each child and/or family assigned is documented, accurate, and current.
- Documentation and completion of all child and family assessment activities, home assessment reports, file transfers, closures, contact notes, genogram, ecomaps, court requirements and text and screen data on file and current provincially regulated intervention information system.
- Ensures proper placement of clients by completing and adhering to SCS Placement Resources procedures. Gathers information for Genogram to identify family members for kinship placement. Priority is keeping children with family members and within the Siksika Community
- Clear knowledge of and ability to execute Signs of Safety (SOS) within field of practice.
- Complete and update on-going safety assessments to ensure safety of children. Consultation with Team Lead if more intrusive measures are required.
- Responsible for scheduling and working with an assigned child/or family unit through mandatory case conferences. Ensures the Child Protection Team Lead, parents/guardians, appropriate extended family members and appropriate service providers are part of the planning meetings, the concurrent planning process, and case conferences.

Please email [hrm@siksikafamilyservices.com](mailto:hrm@siksikafamilyservices.com) for full job description

**EDUCATION AND EXPERIENCE:**

- Bachelor Social Work degree and other related experience.
- Bachelor degree in a related social science discipline with three (3) years' direct related experience, may be considered
- Experience working with Siksika families and children or with other First Nation children and families is an asset.

**Resumes, cover letters and the other documents listed below should be emailed to**  
[hrm@siksikafamilyservices.com](mailto:hrm@siksikafamilyservices.com)

**Please quote Temporary Assessment Caseworker in your cover letter.**

**IMPORTANT:** All applications **must** be complete and include the following:

1. Degree/Diploma/Certificates and/or other pertinent related documents.
2. Clear Criminal Record and Child Intervention Check.
3. Copy of Driver 's License.

*We thank all those applicants in advance, however only those candidates selected for an interview will be contacted.*