



**Siksika Family Services Corporation
SIKSIKA PREVENTION - AIKAAYI'SAAPI
Community Education Coordinator**

Permanent Full-time

January 2026

Closing Date: OPEN until position is filled.



GENERAL STATEMENT OF POSITION:

Reporting to the Community Education Team Lead, the Community Education Coordinator is responsible for providing program development, proper facilitation, and delivery based on the needs of Siksika Families under the Prevention/Early Intervention umbrella within Siksika Children's Services. The Community Education Coordinator is responsible for the delivery and review of preventative programs offered to support families, the creation and overall facilitation of programs. The Community Education Coordinator is accountable for creating programs that can be measured and reflective to meet the needs in the Prevention, Youth Prevention, Reunification, and Cultural services under Siksika Children's Services.

Specifically, this role will be for the creation and delivery of Pookaiks afterschool, Parent-Tot and other programming as needed for children 0-10 years old. The Community Education Coordinator will be located in Siksika; whereas services will be developed for both On and Off Reserve Siksika Community members.

Duties & Responsibilities:

- Responsible for program development based on needs of Siksika Families under Prevention Early Intervention.
- Establish and maintain key relationships within community for purpose of program development, facilitation, and delivery.
- Create awareness of programs through community education.
- Support community/families through program coordination inclusive of positive cultural engagement focused on strengthening and preservation of culture and families; prevention focused education and advocacy.
- Collaborate and coordinate services with community stakeholders for programs.
- Ensure proper facilitation of programs by having resources for facilitation through community members as well as develop facilitator training for Prevention Early Intervention staff.
- Increase collaboration between community agencies/entities in proactive efforts to preserve family and culture through program delivery.
- Participates as a member of the Community Education team and works collaboratively with other team members responsible for Prevention and Early Intervention programs within Siksika Family Services Corporation.
- Oversees the monitoring and evaluation of program delivery and facilitation practices.
- Ensures appropriate Prevention/Early Intervention representation and participation in steering committees, working groups, and pilot projects.
- Provide assurance for integrity of program development and Prevention/Early Intervention processes in support of SCS Protection team in alignment with current legislative practice, policies in conjunction with Siksika culture and traditions.

For full job description please email HRM@siksikafamilyservices.com

Education & Experience:

- Diploma or degree in Early Childhood Education, Child and Youth Care, Social Work, Family Studies, Indigenous Studies, Education, or a related human services field.
- Equivalent combination of education, lived experience, and community-based knowledge may be considered, particularly for candidates with strong cultural expertise and experience working with Siksika families.
- Training or coursework in early childhood development, parenting programs, prevention or early intervention, or family support is required or considered a strong asset.
- Knowledge of Siksika culture and traditions; Siksika Children Services history, impact and influence in community; federal and provincial legislation and associated programs and their impacts on Siksika family and community. Knowledge of the impact of Intergenerational Trauma due to colonialism, residential school history, sixties scoop and child welfare system on First Nations' people and communities.
- Minimum 1 year recent relevant experience.

Resumes, cover letters and other documents listed below should be emailed to hrm@siksikafamilyservices.com

Please quote Community Education Coordinator in your cover letter.

IMPORTANT: All applications **must** be complete and include the following:

1. *Degree/Diploma/Certificates and/or other pertinent related documents.*
2. *Clear Criminal Record and Child Intervention Check.*
3. *Copy of Driver's License.*

We thank all those applicants in advance, however only those candidates selected for an interview will be contacted.