



Siksika Family Services Corporation SIKSIKA CHILDREN'S SERVICES

Caseworker – Permanency

CALGARY

Permanent Full-time

January 2026



Closing Date: OPEN until suitable candidate is selected

GENERAL STATEMENT OF POSITION:

The Caseworker – Permanency position has a combination of duties related to 'On-Going Permanent Assessment' cases under Permanent Guardianship Order. The Caseworker is responsible for determining on-going safety of children; ensuring services are provided to children and families, and establishing relationships with community partners. Generally performs permanent on-going assessment services according to the Child, Youth and Family Enhancement Act (CYFEA) of Alberta. The Caseworker – Permanency collaborates with service providers, family, and child(ren) in need as well as other significant persons involved. Further develop on-going case plans and providing services to children and families while integrating strength-based approach to practice.

Duties & Responsibilities:

- Consults with Child Protection Team Lead on all activities, duties, and responsibilities.
- Delegated as Guardian of Children under the Care of the Director of Siksika Children's Services.
- Works collaboratively regarding case transfer process from Family Enhancement/Custody Agreements Caseworker, Temporary Assessment Caseworker or Intakes/Investigations Unit; and case transfer process to SIL/TAP/SFP Caseworker and Reunification.
- All contact, activities, progress and relevant information on each child and/or family assigned is documented, accurate, and current.
- Documentation and completion of all child and family assessment activities, home assessment reports, file transfers, closures, contact notes, genogram, ecomaps, court requirements and text and screen data on file and current provincially regulated intervention information system.
- Ensures proper placement of clients by completing and adhering to SCS Placement Resources procedures. Gathers information and completes Genogram to identify family members for kinship placement. Priority is keeping children with family members and within the Siksika Community
- Clear knowledge of and ability to execute Signs of Safety (SOS) within field of practice.
- Complete and update on-going safety assessments to ensure safety of children.
- Court work may include;
 - Consulting with legal counsel when needed
 - Working within the Permanent Guardianship Order requirements;
 - Prepare and present evidence in court.
 - Ensure child(ren), parents, and/or guardians understand their Procedural Rights, right to legal counsel, and providing contact information to the nearest legal aid office.

Further explains the appeal process and the ADR process as required.

Please email hrm@siksikafamilyservices.com for full job description

EDUCATION AND EXPERIENCE:

- Bachelor Social Work degree and other related experience.
- Bachelor degree in a related social science discipline with three (3) years' direct related experience, may be considered
- Experience working with Siksika families and children or with other First Nation children and families is an asset.

Resumes, cover letters and the other documents listed below should be emailed to

hrm@siksikafamilyservices.com

Please quote Permanency Caseworker in your cover letter.

IMPORTANT: All applications **must** be complete and include the following:

1. Degree/Diploma/Certificates and/or other pertinent related documents.
2. Clear Criminal Record and Child Intervention Check.
3. Copy of Driver 's License.

We thank all those applicants in advance, however only those candidates selected for an interview will be contacted.