



Siksika Family Services Corporation CHILDREN'S SERVICES

TAP Practitioner

Permanent Full-time

June 2026



Closing Date: OPEN until suitable candidate is selected

GENERAL STATEMENT OF POSITION:

TAP empowers young adults from care to meet their full potential through self-selection of specialized pathways to support their needs. The Tap pathways support educational, career, and employment life goals for young adults who are ready to pursue their aspirations. TAP also provides supportive pathways for clients who require a period of stabilization, focused life skills acquisition, or transition to adult disability programming.

DUTIES & RESPONSIBILITIES:

- TAP Practitioners providing engaged, relational, and interactive case management to young adults from care, and their support networks.
- TAP Practitioners are instrumental in active transition planning with young adults from care, to ensure they are robustly connected to all areas of their life as they emerge into adulthood.
- TAP Practitioners have the essential role of engaging a young adult's supportive network, as well as fostering connection with a client's self-identified family, to ensure a robust natural support network is established and maintained, that will meet the client's needs.
- TAP is a voluntary adult program and TAP Practitioners will require excellent relationship building skills that will nurture trust, and understanding with clients as they navigate the program's pathways, funding structure, and soft supports.
- TAP Practitioners have individualized mandates with each of their clients based on their Transition to Independence Plan goals, and connections. It is the responsibility of the TAP Practitioner to actively support clients in achieving their self-selected transition plan objectives before they are no longer eligible to receive support from Children's Services, as per the Child, Youth and Family Enhancement Act (CYFEA), and its associated policies and regulations.
- TAP Practitioners will also need to have a working knowledge, and positive working relationship with career and employment organizations, mentoring programs, contracted organizations who provide life skills, addiction, and mental health supports, as well as numerous community agencies that will assist young adults from care to meet their transition goals.
- Critical review of client file with awareness of trauma, medical diagnoses, mental health / behavioral disorders, brain development (brain science), with attention to education/employment/ life skills/ and other special considerations.
- Review of current transition plan, client goals and areas of connection in consideration of the client file.
- Conduct TAP Admission meetings with clients in pathway selection utilizing established relationship building skills / reading of non-verbal body language.
- Provide client network support/building natural support for clients and ability to facilitate, provide mediation, and negotiation skills as well as existing knowledge of "Signs of Safety" tools.
- Identify priority client needs (housing, program application, assessments, etc.) through active listening, and reflective conversation skills.
- Specialized knowledge of the needs and requirements of TAP age demographic from ages 18 to 30.
- TAP Practitioners will be supporting Indigenous young adults from care, and are required to have an active understanding of colonialism, intergenerational trauma, the 60's Scoop, the residential school system and its ongoing traumatic effect on Indigenous communities and adults from care, as well as a working knowledge of Indigenous communities in Alberta and the importance of connecting Indigenous
- clients to their community, culture, teachings and heritage, active engagement in ceremony and connection to Elders and the land.



**Siksika Family Services Corporation
CHILDREN'S SERVICES**

TAP Practitioner

Permanent Full-time

June 2026



Closing Date: OPEN until suitable candidate is selected

Ongoing Case Management

- Utilizing organizational and planning skills, arrange/ organize and meet with clients and their support network regularly, and for all mandated meetings; review and action clients transition plan goals / ensure areas of connection are being met.
- Maintain one-on-one relationship with all clients on assigned caseload and celebrate the important life events as they pertain to their culture/ heritage/ spirituality.
- Document all clients contact and relevant case notes utilizing mastery of CICIO and other relevant GoA information systems. Maintain and regularly update the client's transition to independence plan and Tap agreement.
- Consult with client on needed life skills, and actively arrange and monitor their pathway of support/services and ability to navigate in client supports/services efficiently.
- Engage in client directed family finding and facilitate re-connecting / relationship building and providing relevant client supports as needed to support the relationship.
- Establish/ maintain and foster ongoing cultural connections, actively support the client to establish robust relationships/ connection in their identified community/ culture/ heritage/ spirituality.
- Actively participate with clients to create a well-planned transition plan to successfully transition out of TAP into adulthood once the young adult has reached their goals.
- Arrange / negotiate the funding for each client based on established standardized rates and any negotiated amounts based on circumstance; ensure clients receives their funds and solution find for issues.
- Have a working knowledge of client rights, resources for client advocacy, dispute resolution and administrative reviews.
- Provide various reports, as requested by TAP leadership /Siksika Program Managers/ Siksika Director.
- Relationship building with clients who may be defensive, institutionalized, may have attachment issues, addiction/ mental health concerns, and /or highly traumatized.

Please email hrm@siksikafamilyservices.com for full job description

EDUCATION AND EXPERIENCE:

- A bachelor's degree or a two-year diploma in social work, human services or a related field with relevant experience.
- A functional awareness and understanding of the following Acts:
 - Child, Youth, and family Enhancement Act (CYFEA)
 - An Act Respecting First Nations, Inuit and Métis Children, Youth and Families
 - Child and Youth Advocate Act
 - Mental Health Act
 - A functional understanding of the CYFEA policy manual
 - A functional understanding of the Transition to Adulthood Policy and Practice Manual
 - CYFEA Regulations as they pertain to TAP

Resumes, cover letter and other documents listed below should be emailed to hrm@siksikafamilyservices.com

Please quote **TAP Practitioner in your cover letter.**

IMPORTANT: All applications **must** be complete and include the following:

1. Degree/Diploma/Certificates and/or other pertinent related documents.
2. Clear Criminal Record and Child Intervention Check.
3. Copy of Driver 's License.

We thank all those applicants in advance, however only those candidates selected for an interview will be contacted.