



Siksika Family Services Corporation

SIKSIKA DAYCARE CENTER

Custodian

Temporary Part Time

08/2026



OVERVIEW: The Custodian performs all light and heavy cleaning duties, and other duties as required at Siksika Daycare Centers.

Reports to: West/East Daycare Supervisor and Daycare Director.

DUTIES AND RESPONSIBILITIES:

- Sweep, wet and dry mop, strip, buff and wax floors.
- Vacuum and shampoo carpet; remove spots and stains from carpets.
- Clean restrooms thoroughly, floors, walls, sinks, toilets, urinals, replace toilet paper, paper towels and soap and polish sink fixtures as well as toilets, sanitize, clean windows and mirrors.
- Clean and vacuum entrance lobby rugs and floors daily.
- Remove paper, trash and garbage from assigned areas and place in proper containers for disposal.
- Wash wall, ceilings and light fixtures regularly.
- Ability to operate a fog/sanitizing machine to use in larger areas such as gym and play structures or high touch surfaces on a daily basis.
- Skills to make minor repairs if needed (i.e. Drywall, spackle, paint restorations etc.)
- Make sure the establishment is clean and meets all safety requirements.
- Comply with Health Region policies and procedures in Cleaning and Sanitizing.
- Able to provide inventory list of Janitorial Supplies and order when needed.
- Protect the privacy and confidentiality of families, children, team members.
- Communicate positively and in a respectful manner with families, children, team members.
- Ability to drive daycare fleet vehicles to purchase and supplies when required.
- Other duties may be assigned.

EDUCATION AND EXPERIENCE:

- Minimum High School Diploma/ GED Equivalency.
- Valid Alberta Class 5 Driver's License & Clean Drivers Abstract.
- Any Certified Training in Custodial /Janitorial Certification considered.
- WHIMIS Certification.
- Updated First Aid and CPR Required or willing to participate in acquiring certification.

Resumes and cover letters should be emailed to hrm@siksikafamilyservices.com

Please quote **Daycare Custodian** on your cover letter.

IMPORTANT: All applications **must** be complete and include the following:

1. Degree/Diploma/Certificates and/or other pertinent related documents.
2. Clear Criminal Record and Vulnerable Sector Check.
3. Clear Child Intervention Record Check.

We thank all applicants in advance, however only candidates selected for an interview will be contacted.